

Mairgroup Training can assist by gathering your employee/s information and then contacting a local Australian Apprenticeship Centre (AAC) representative on your behalf to confirm your employee's eligibility for a Traineeship.

Please note that the following information provided below is only a guide.

Certificate III & IV Courses

WHO IS ELIGIBLE?

- Must BE an Australian citizen or permanent resident,
- Must NOT be a business owner or director,

PRIOR QUALIFICATIONS?

- Must NOT have completed a prior TAFE Qualification in the last 7 years,
(Funding is available for trainees who commenced a qualification within two years of leaving school)
- Must NOT have completed a University Degree or Diploma course at any time,
(New Entrants may be funded by NSW Government for majority of training fees only, regardless of prior qualifications)

MINIMUM WORKING HOURS PER WEEK?

- 1 year term course must average 15 hours per week,
- 2 year term course must average 21 hours per week,
- 3 year term course must average 36 hours per week,

NEW ENTRANTS?

- Employees are classed as "NEW ENTRANT" trainees if employed less than 3 months full time or 12 months casual/part time. (Annual fee of \$424.00 enrolment fee is to be charged).

EXISTING WORKERS?

- Employees are classed as "EXISTING WORKER" trainees if employed longer than 3 months full time or 12 months casual/part time. (All Existing Worker trainees are to register for a minimum 2 year course which are Cert III or IV qualifications).

CASUAL EMPLOYEES?

- Casual employees may be signed up and approved by DET as trainees under the Traineeship Training Contract, however, this may deem them to entitlements during the training period as permanent employees and it is the employer's responsibility to nominate a correct industrial agreement.

Diploma Courses

The Federal Government is now offering a grant of \$4,000 for any employee, who has Australian citizenship, to enrol into either Diploma of Management, Business, Human Resources Management, Finance & Mortgage Broking or Banking Services:

- Regardless of when they completed their last qualification in either Certificate III or IV, and they
- Must NOT have completed a University Degree or Diploma course at any time.

For more information please contact:

Warren Mair
Training Consultant

e: warren@mairgroup.com.au

w: www.mairgroup.com.au

p: 0414 598 270